

Policy on dealing with nappy changing, incidents of soiling and potty training

- Toilet training is handled in accordance with specific requests of parents and according to the developmental needs of children in our care and is always supervised.
- We promote independent toileting and parents are asked to promote this independence at home, especially after using the toilet. Children use our toilets freely and staff may not always be aware if assistance is needed. Although parents may tell us that a child is toilet trained whilst at home, please be aware that in a large group situation children may have accidents. It is difficult to ask your child, say every 10 minutes if they need the toilet or constantly watch them for specific signs.
- Children will be sensitively asked throughout the session if they need to use the toilet.
- Children who may still be in nappies when starting playgroup are checked throughout the session. Please do not put your child in “pull ups” unless we are working with you to toilet train them.
- Parents are asked to bring in a change of clothing and nappies and wipes, in a “draw-string” type bag. Pre-School has a selection of extra clothing if needed and parents are asked to wash and return when convenient.
- Any soiling or wetting accidents are treated sensitively and calmly by all members of staff. No child will be punished or humiliated for soiling or wetting; forced to remain in soiled clothing or on the toilet.

Procedure for dealing with incidents of soiling, nappy changing and potty training

Incidents of Soiling or Wetting

- Staff will deal with incidents sensitively and calmly – reassuring children that it does not matter.
- Children will be taken to the toilet area, where they will be cleaned using supplied wipes in private. Two members of staff will be present. Gloves/aprons will be worn.
- Soiled clothing is “double wrapped” and returned to the parent/carer.
- Children will be dressed in either their own change of clothing or additional clothing held at the setting.
- Children will wash their hands before returning to play area.
- Gloves/apron will be “double wrapped” and disposed of in appropriate bin.
- Staff will wash hands.
- Other staff members will have cleaned the “accident” area up as appropriate.

Nappy Changing

- Nappy changing is carried out in the private area on a padded changing mat.
- Two members of staff are present and follow hygiene routines – wash hands, wear gloves and apron.
- Children are cleaned using wipes supplied by parents.
- Soiled nappies and wipes are disposed of by “double wrapping” in plastic bags and disposed of in the appropriate bin.
- Supplied creams will be applied on the request of the parent.
- Gloves and aprons are “doubled wrapped” and disposed of appropriately.
- Changing mat is disinfected with anti-bacterial wipes.
- Staff wash hands.

Potty Training

- Parents/carers and staff liaise to follow a potty training routine that is consistent with the routine at the child’s home.
- The setting has a selection of potties and potty seats that fit the toilets but children are welcome to bring in their potty from home.
- Parents are requested to provide changes of clothing and wipes.
- Staff and children will follow the hygiene procedures of the setting.